

[Company name]
[Registered address]

Salary slip for
[Month Year]

Employee name	Employee ID
Designation	Department
Date of joining	PAN
UAN / PF number	Bank account
Paid days / month days	Leave taken

EARNINGS	AMOUNT (₹)	DEDUCTIONS	AMOUNT (₹)
Basic		Employee provident fund	
Dearness allowance		Employee state insurance	
House rent allowance		Professional tax	
Conveyance		TDS	
Special allowance		Loan / advance recovery	
Bonus / incentive		Labour welfare fund	
Arrears			
Gross earnings		Total deductions	

Net pay ₹ _____
Amount in words: _____ only

Mode of payment: bank transfer · Date: _____ Authorised signatory

Blank salary-slip template from taxgamma.com/salary-slip/ — fill it in the generator on that page to get a completed, printable slip.